

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORK

SHANTE BOSE and RASHELLE MANSFIELD, on  
behalf of themselves, FLSA Collective Plaintiffs,  
and the Class,

Plaintiffs,

-v-

YOUNG ADULT INSTITUTE, INC.,

Defendant.

CIVIL ACTION NO. 23 Civ. 496 (VSB) (SLC)

**ORDER**

**SARAH L. CAVE**, United States Magistrate Judge.

Pursuant to the telephone conference held today, December 14, 2023 (the "Conference"), the Court orders as follows:

1. By **January 5, 2024**, Plaintiffs shall file their reply in further support of their motion for conditional collective certification pursuant to 29 U.S.C. § 216(b) (ECF No. 46).
2. By **January 12, 2024**, Defendant shall substantially complete its production of the items set forth in the Court's November 21, 2023 Order (see ECF No. 59 ¶ 1).
3. Following Defendant's production, the parties shall promptly meet and confer and, by **January 19, 2024**, shall file a joint letter, no longer than three (3) pages, reporting on the status of Defendant's compliance with the November 21 Order and outlining any remaining issues requiring the Court's attention.

Dated: New York, New York  
December 14, 2023

SO ORDERED.

  
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**SARAH L. CAVE**  
United States Magistrate Judge